**STAR Member User Stories**

**John has been successful on the list and is looking to update his experience gained from a recent assignment/post**

* John logs on to the system
* John clicks on add experience
* John clicks on relevant post
* John Clicks add new experience
* John enters new experience
* John clicks save
* John is asked if wants to update his skills
* John clicks no and is returned to home page

**Sally has just been added as a STAR member and this is her first login**

* Sally uses the User/password she set up for STAR Applicant
* Sally is taken to STAR Member home page
* Sally is advised to add skills to increase suitability for positions, to review her working pattern and ensure her contact details are correct
* Sally clicks on Skills and is taken to Skills page
* Sally clicks new skill
* Sally selects multiple skills that she has
* Sally clicks saves and is returned to Member home page
* Sally clicks on work pattern
* As sally had advised Full time work on her application this has been completed
* Sally saves and returns to home page
* Sally clicks on Personal Details
* Sally Checks her contact details are correct
* Sally clicks log out

**Tasha has received an email from the system advising that a manager has been unable to contact her to log in to review her contact details**

* Tasha logs in
* Tasha is taken to member home page
* Tasha clicks on Personal Details
* Tasha reviews her contact details notices Mobile number is incorrect
* Tasha clicks on edit details
* Tasha updates her mobile number
* Tasha clicks save

**Jim has been on the list for 1 year and has been applying for other positions, he has gained taken up a 4 month contract with another company but would like to remain on the list as employment is** **temporary.**

* Jim logs in
* Jim clicks on update availability
* Jim changes availability dropdown to ‘inactive’
* Jim receives a message advising that you can only remain inactive for x months before you are moved to archive and that you will receive a warning email prior to this. This also advises that managers will be unable to see him as a STAR member
* Jim agrees to message
* System send email to Jim as update
* Jim is now inactive

**Jim has received an email from the system asking him to review his availability as he is currently ‘inactive’ on the system for y months**

* Jim reviews email to see if any action required
* Jim is not in position to change availability
* Jim does nothing

**Jim receives another system email advising that his STAR membership is about to be archived as he has been inactive for 5 months and after 6 months he will be removed from the system and will need to reapply if he would like to avail of the STAR opportunities**

Jim